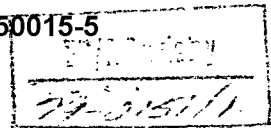


CONFIDENTIAL



OC-M79-175

30 MAR 1979

ATTACHMENT

MEMORANDUM FOR: Deputy Director for Administration

FROM :
Director of Communications, DDA

SUBJECT : Unclassified Telephone Service Reduction ☐

REFERENCE : OC-M79-016, dated 11 January 1979
Subject: Impact of OMB Cuts to Other
Activities Decision Unit in FY-1980
Budget

1. The reference indicated the impact of the OMB FY-1980 Budget cuts and the planned actions to compensate for these cuts. Paragraph four of reference indicated that the Office of Communications (OC) would prepare memoranda for your signature to all Directorates and the Office of the Director of Central Intelligence (DCI) identifying the quantity of unclassified telephones including some non-published telephone lines for immediate disconnection. ☐

2. The memoranda have been prepared for the Directorates and the Office of the DCI indicating the quantity and date for submission of the desired information requested. A total of unclassified telephones are to be disconnected. Attached is a breakdown of the proposed quantities of telephone reductions for the NFAC, DDS&T, DDO and DDA Directorates and the Office of the DCI. ☐

3. The impact on the Directorate for Administration (DDA) will be a reduction of unclassified telephones. Please indicate by office phone number, room number and location of those telephone instruments and/or non-published telephone lines for immediate disconnection. This information should be submitted to Chief, OC by 16 April 1979 in order to accomplish the disconnections on a timely basis. ☐



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SUBJECT: Unclassified Telephone Service Reduction ☐

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4. In addition to the above action, this budget cut necessitates further constraints. Effective immediately all DDA requests for the installation, relocation, and/or modification of black telephone services prepared and forwarded to the Chief, ☐ OC must contain the written approval of the Office Director and the Executive Officer of the DDA. These constraints are applicable to all Directorates and must have the written approvals of the Office Director and Executive Officer of the respective Directorate. Requests from the DCI complex must contain the written approval of the respective Office Head and the Executive Officer, DCI. ☐

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Att:

As stated

REFERENCE

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TELEPHONE REDUCTIONS

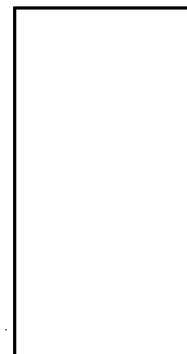
Director of Central Intelligence

Deputy Director for Administration

Deputy Director for Science and Technology

Deputy Director for Operations

Deputy Director for National Foreign Assessment



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